



PUBLIC HEALTH DIVISION, Center for Health Protection
 Health Care Regulation and Quality Improvement Section
 Health Facility Licensing and Certification Program
 Kate Brown, Governor



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Nurse Staffing Advisory Board – Quarterly Meeting Agenda

Presiding Co-chair: Carol Bradley

Date: November 28, 2018

Time: 1:00 PM – 5:00 PM

Location: 800 NE Oregon Street, Room 1D

Teleconference: 1-877-336-1829

Participant Code: 2075141

The time and order of agenda items are subject to change at the discretion of the Board Co-Chairs

Time	Agenda Item	Materials Provided
1:00 PM – 1:05 PM	Item 1 - Call to Order	
1:05 PM – 1:15 PM	Item 2 – Minutes	<ul style="list-style-type: none"> • Minutes from August 29, 2018 NSAB meeting
1:15 – 1:20 PM	Item 3 – Travel Policy Update	
1:20 – 1:30 PM	Item 4 – Membership & By-Laws updates <ul style="list-style-type: none"> • Review of membership terms • Discussion of co-chair selection 	<ul style="list-style-type: none"> • Membership dashboard • Draft by-laws update

1:30 PM – 1:40 PM	Item 5 – Status updates <ul style="list-style-type: none"> • Nurse Staffing Waivers • Nurse Staffing Surveys • Nurse Staffing Complaint Investigations 	<ul style="list-style-type: none"> • Waiver dashboard • Survey dashboard • Complaint dashboard
1:40 PM – 2:45 PM	Item 6 – Committee Updates <ul style="list-style-type: none"> • NSAB SurveyMonkey Committee • NSAB Survey Tool Committee • NSAB Overtime Committee • NSAB Acuity Committee 	<ul style="list-style-type: none"> • NSAB Overtime Committee Meeting Summary
2:45 PM – 3:30 PM	Item 7 – Surveyor Q&A	
3:30 PM – 4:30 PM	Item 8 – NSAB Feedback <ul style="list-style-type: none"> • Definition of nurse staffing units, including inpatient versus outpatient • Total diagnosis for unit • Non-nursing staff members as “second” caregiver 	<ul style="list-style-type: none"> • Crosswalk documents
4:30 PM – 4:45 PM	Item 9 – Emerging issues in nurse staffing <ul style="list-style-type: none"> • NSAB members raise new issues that are emerging as nurse staffing concerns across the state 	
4:45 PM – 5:00 PM	Item 10 – Public Comment <ul style="list-style-type: none"> • <i>Members of the public may speak for up to two</i> 	

	<i>minutes on the meeting's agenda and other topics.</i>	
5:00 PM	Meeting Adjourned	

Upcoming Meetings

Next NSAB meeting is February 27, 2019 – 1:00 P.M. - 5:00 P.M.

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Marisha Childs at 971-673-0389, 711 TTY or marisha.childs@state.or.us at least 48 hours before the meeting.